

Kids Ministry Coordinator

Birkenhead Community Church

Job Purpose

To serve the mission of Birkenhead Community Church to 5-11 year olds by coordinating activities which help them grow a personal relationship with Jesus, learn to live like Jesus and introduce their friends and family to the Christian faith.

Accountability

All ministries at BCC are ultimately accountable to the elders, under God, who appoint pastors and a leadership group to help with the running of the events. The coordinator is accountable to the elders and managed by the Pastor and supported by other members of the leadership group.

Hours

The role will be remunerated as a salaried position with a pro-rata annual salary of \$50k-\$60k depending on experience and the roles included. The hours are flexible up from a minimum of 1 day per week to a full time position depending on the roles to be covered.

NB. This role is designed to work closely with the person overseeing our youth ministry. We are recruiting for both roles simultaneously so specifics will be negotiated for both roles as we go.

Functions

The following functions are illustrative:

- *Source and/or design curriculum for Kidzchurch with the support and direction of the Elders*
- *Recruit, train and empower a team of leaders from within BCC to take ownership of Kidzchurch*
- *Chair kids ministry steering group and provide a link between them and the Elders*
- *Get to know the children, overseeing the child protection procedures, data collection and record keeping*
- *Supporting the leadership of ministries for pre-school, Intermediate & High school children*
- *Champion the work of God among children at BCC - implication of being at 90% or more of the Sunday services .*

Person Requirements

A	Skills, Knowledge & Aptitudes	<ol style="list-style-type: none"> 1. Experience leading non-churched people to faith 2. Good understanding of safe practice with children, young people 3. Good IT skills and the ability to organise your work and working environment 4. Ability to communicate with children, youth, parents and church members, including in a public and leadership role 5. A willingness to undergo safeguarding training, and/or regularly update, such training
B	Qualifications, training & experience	<ol style="list-style-type: none"> 1. Training/qualification in kids work and/or theology [desirable] 2. Experience of kids ministry in a church setting 3. Demonstrable Biblical knowledge and the ability to share it with children 4. Proven ability to lead, build and equip effective volunteer teams 5. Proven ability to engage and enthuse children and to gain the confidence of their parents
C	Personal Attributes	<ol style="list-style-type: none"> 1. Committed and baptised Christian involved in church activities 2. An evangelical faith, prayerful and open to the renewing work of the Holy Spirit. Holding to central church beliefs and teaching in matters of faith and conduct 3. A heart for children and young people and a vision for kids ministry 4. Well-motivated, able to take initiative, to plan and carry out work without close supervision 5. Good inter-personal and communication skills: able to work with a diverse range of people 6. A heart for bringing unchurched people to faith, and developing them into wholehearted disciples of Christ 7. Complete confidentiality and trustworthiness 8. Ability to persevere and show resilience
D	Disposition and attitude	<ol style="list-style-type: none"> 1. Willingness to work within the authority structures of Birkenhead Community Church and to become a full member of BCC
E	Special requirements	<ol style="list-style-type: none"> 1. Willing to undergo a police check 2. Car owner / driver [desirable] 3. Physical ability to carry out the demands of the job